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Memo

TO: Dr. Tommy Schmolze, Superintendent

FROM: Dr. Katie Barber, Executive Director of Elementary Education
Ms. Jennifer Morrison, Executive Director of Secondary Education

CC: Dr. John A. Jones, Jr., Deputy Superintendent
Dr. Kershena Dickey, Assistant Superintendent of Academics and Accountability

DATE: May 8, 2024

SUBJ: **Presentation of Revisions to IKAB and IKAB-R**

At the Tuesday, May 8, 2024, Board business meeting, Dr. Katie Barber and Ms. Jennifer Morrison will present proposed revisions to Policy IKAB and Administrative Rule IKAB-R (Report Cards/Progress Reports) for discussion. This policy was last revised in May 2015.

Proposed revisions address current practice and ensure district compliance with state guidelines. Feedback on the proposed changes was solicited from all Rock Hill Schools principals.

Proposed revisions are indicated in red.

PROPOSED POLICY

IKAB

Policy IKAB Report Cards/Progress Reports

~~Issued 8/16~~

Purpose: To establish the board's vision and the basic structure for issuing report cards for students.

The district recognizes that regularly issued report cards, combined with scheduled parent-teacher conferences, serve to promote a process of continuous evaluation of student performance. At all levels, the information provided on report cards should give the parent/legal guardian insight into the student's achievement.

The district will issue report cards soon after the end of each grading period. Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress (for students with A/B schedule, teachers are required to update student grades every two weeks). **Schools are required to send digital notification of student progress at the mid-point of each grading period. In addition, schools must send written or printed notification if requested by the parent or guardian. Requests may be accepted at any point in the school year. ~~Teachers will be required to send written/printed notification by request at the mid-point of each grading period. Written/Digital notification could include weekly work folders, formal progress reports, and/or other information regarding student progress.~~**

Students in Kindergarten, first, and second grade will receive standards-based, quarterly report cards. These standards-based report cards will communicate how a student performs on a set of clearly defined learning standards. Standards-based grading will identify what a student knows, or is able to do, in relation to the grade level standards through a proficiency scale of 1-4.

All report cards and transcripts will use numerical grades for courses carrying Carnegie units. These grades will be based upon the uniform grading scale as established by the state board of education (see policy [IKA](#), Grading/Assessment Systems).

Adopted 8/27/90; Revised 11/26/90, 5/27/02, 7/24/06, 8/24/15, 8/22/16

York 3/Rock Hill School District

CURRENT POLICY

IKAB

Policy IKAB Report Cards/Progress Reports

Issued 8/16

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Adopted 8/27/90; Revised 11/26/90, 5/27/02, 7/24/06, 8/24/15, 8/22/16

York 3/Rock Hill School District

PROPOSED POLICY

IKAB-R

~~AR-HKAB-R Report Cards/Progress Reports~~

~~Issued 8/16~~

~~Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress (for students with A/B schedule, teachers are required to update student grades every two weeks). Written/digital notification could include weekly work folders, formal progress reports, and/or other information regarding student progress.~~

~~Teachers will be required to send written/printed notification at the mid-point of each grading period if a written request is made to the principal or his/her designee. Requests may be accepted at any point in the school year.~~

~~Issued 8/22/16~~

~~York 3/Rock Hill School District~~

CURRENT POLICY

IKAB-R

AR IKAB-R Report Cards/Progress Reports

Issued 8/16

Teachers are required to update student grades weekly so that parents/legal guardians have consistent access to student progress (for students with A/B schedule, teachers are required to update student grades every two weeks). Written/digital notification could include weekly work folders, formal progress reports, and/or other information regarding student progress.

Teachers will be required to send written/printed notification at the mid-point of each grading period if a written request is made to the principal or his/her designee. Requests may be accepted at any point in the school year.

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York 3/Rock Hill School District